



## Practical Matters

### Application

1. Please complete and sign this application form. Your application cannot be processed without the following:

- a) A non-refundable application fee of US\$185.
- b) A non-refundable tuition deposit of US\$150. This will be credited towards your first session's tuition.
- c) A credit card number to reserve your housing. NESE will not charge your credit card if you meet all the terms of the NESE Housing Agreement.
- d) A non-refundable express courier fee of US\$90 if you require express courier service.
- e) A Letter of Financial Support. This should *either* be a letter from your bank showing your account balance *or* a letter guaranteeing financial support *and* a bank letter from the person, organization, or employer who will sponsor you. Your Letter of Financial Support must indicate that you, or your sponsor, has funds of at least US\$3800 available per session.

2. Please know that you can apply directly to NESE at **APPLY.NESE.EDU**. However, if you prefer, please send this completed application by e-mail to: [apply@nese.edu](mailto:apply@nese.edu)

If you need help completing the application and housing form, please phone or visit your local New England School of English (NESE) representative. Your representative will be happy to provide you with any assistance you need.

We will review your application. Upon acceptance, NESE will send you:

- An Acceptance Packet which contains your NESE Acceptance Letter.
- A Housing Placement Letter and Housing Acceptance Agreement, if you applied for housing.
- An I-20 Form: Please note that United States law states that an I-20 can only be issued to students who intend to pursue full-time intensive English language study. If you plan to study in NESE's Intensive Program (full-time), NESE will issue an I-20 for you. Please take the I-20 Form to the United States Embassy or Consulate when applying for your Student Visa (F-1). Please note that United States law does not permit students to study part-time with an F-1 Visa.

### Registration

When you register at NESE, you must bring the following with you:

- Your Passport and your I-20.
- A receipt indicating pre-payment for your tuition and housing.
- Proof of existing health insurance if you will not purchase NESE Health Insurance.

### Payment

Please note that all fees must be paid in full 2 weeks before the start of your first session and again 2 weeks before the beginning of every other session you attend.

Payment Method:	
Flywire	<a href="https://NESE.flywire.com">https://NESE.flywire.com</a>
Credit / Debit Card	Visa, MasterCard, American Express, Diners
US\$ traveller's checks or Money Order	Pay to the order of: The New England School of English
Bank Draft	Drawn on a US\$ account: payable to The New England School of English
Bank Transfer (IAT/ACH Transfer)	Please note that an IAT/ACH transfer must include both the ABA number and the SWIFT code.  Bank: Cambridge Trust Company      ABA #: 011300595, SWIFT CODE: CAUPUS31 Name: 1336 Massachusetts Avenue      For credit to: The New England School of English Cambridge, MA 02138 USA              Account #: 1228350900

### Cancellation and Refunds

Cancellation Date:	More than 2 Weeks before Session Starts	Less than 2 Weeks before Session Starts	After Session Starts
Application Fee	Non-Refundable	Non-Refundable	Non-Refundable
Tuition Deposit	Non-Refundable	Non-Refundable	Fully Refundable
Tuition Payment	Fully Refundable	Fully Refundable	Pro-Rated by Week
Housing Guarantee	No Forfeiture	Forfeiture in Full	Forfeiture in Full
Housing Payment	Fully Refundable	Forfeiture of US\$250 <sup>3</sup> Housing Guarantee	Pro-Rated Fee + Forfeiture of US\$250 <sup>3</sup> Housing Guarantee

All refunds are given in the same form in which payment was made.

If NESE rejects your application, or cancels a class, a full tuition refund will be made within 30 days. In the case of visa denials, non-refundable fees will also be returned. Further, tuition for all future sessions is fully refundable. Please note that representatives may have refund policies that are different from those of NESE. Please consult NESE or your representative for further information.

## Housing

You can choose to live in a homestay, a dormitory, or an apartment<sup>10</sup>. However, priority is given to full-time students. Please complete the housing application form in full, and we will make all arrangements for you BEFORE your arrival. All students are requested to arrive on the Sunday immediately preceding the start of their first session and to depart on the Saturday immediately following the end of their last session. If special permission is given for extra days, an extra charge will apply. After you finish your studies at NESE, you may not remain in NESE housing. Please note that NESE must receive the Housing Guarantee before we can reserve a space for you in NESE housing.

## Airport Transfer

NESE offers two types of airport transfer service:

1. A US\$90 SHARED transfer service - your driver will wait for you OUTSIDE.
2. A US\$190 PRIVATE transfer service - your driver will meet you INSIDE.

Please note that there is a US\$60 surcharge for airport transfers after midnight and on Thanksgiving, Christmas, New Year's Eve, and New Year's Day. It is less expensive to take a taxi (approximately US\$75 - US\$85) or an Uber or Lyft (approximately US\$25 - US\$50).

## Health Insurance

You must have health insurance while studying in the United States. You may purchase insurance from NESE or provide proof (in English) of existing coverage. For additional policy information, please contact NESE directly.

## Application Deadline

After we receive your application form, we will send you a packet of information, an "Acceptance Packet", which includes your I-20 form (if you have requested one). This material is usually sent by regular mail. However, due to the critical nature of the material enclosed in the package, if your application is received at NESE fewer than 45 days before the start of the session for which you have applied, we strongly recommend that you request your "Acceptance Packet" be sent via express courier. If you wish to receive your packet via express courier, you must pay the US\$90 courier fee.

## Conditional Letter of Acceptance

If you need a Conditional Letter of Acceptance, please contact our office and we will be happy to help you.

## Personal Spending Money

We recommend that you plan on spending approximately US\$550 per month on personal shopping, entertainment, transportation, etc. Books will cost approximately US\$140 per four-week session.

## Climate

Temperature averages are 10°C in spring, 22°C in summer, 13°C in fall, and -1°C in winter. Extremes, however, can range from 37°C in summer to -18°C in winter.

## More Information

If you need further information or have questions about any aspect of The New England School of English, please phone (617) 864-7170 or fax (617) 864-7282 or e-mail admissions@nese.edu. We are here to help. Our telephones are answered 24 hours a day. Contact us at a time that is convenient for you.

## Fees

Application Fee <sup>1</sup>	US\$185
Tuition Deposit <sup>1,2</sup>	US\$150
Housing Guarantee <sup>3</sup>	US\$250
Express Courier Fee	US\$90

	Semi-Intensive Program (9:00 - 12:30)			Intensive Program (9:00 - 3:15) <sup>11</sup>		
Tuition <sup>4,7</sup>	US\$1385	US\$1385	US\$1385	US\$1895	US\$1895	US\$1895
Homestay <sup>5,7,8</sup>	US\$1310	---	---	US\$1310	---	---
Dormitory <sup>6,7,8,9</sup>	---	US\$1750	---	---	US\$1750	---
Apartment <sup>8,10</sup>	---	---	US\$2910	---	---	US\$2910
<b>TOTAL</b>	<b>US\$2695</b>	<b>US\$3135</b>	<b>US\$4295</b>	<b>US\$3205</b>	<b>US\$3645</b>	<b>US\$4805</b>

Health Insurance <sup>12</sup>	---	---	---	US\$150	US\$150	US\$150
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1. This fee is a non-refundable one-time charge.

2. This fee is required when applying (if tuition is not paid in full). This payment is credited to the first session.

3. This fee is NOT a payment. It is just a Housing Deposit Guarantee. NESE will not charge your credit card if you meet all terms of NESE's Housing Acceptance Agreement. Apartment Housing Guarantee: US\$500

4. After-School Courses require extra fees of US\$335 - US\$670, depending on the course.

5. Includes 16 meals per week.

6. Includes 14 meals per week.

7. All prices are effective through December 2019.

8. NESE is closed during the first week of January, the last week of April, the last week of August, and the last two weeks of December. NESE housing is available during these periods for an extra fee of US\$47 - US\$205, per night depending on single or shared occupancy.

9. Price for a shared room. The price for a single room is US\$2710 per session.

10. Apartment for 30+ only. Price per person. Price for couple US\$3450. Cleaning service & meals not included.

11. If a student pays for 2 intensive sessions together, a tuition discount is given. The fee for 8 weeks intensive tuition paid at the same time is US\$3690.

12. NESE health insurance covers NESE F-1 Visa holders only. It does not cover pre-existing conditions. For additional policy information, please contact NESE directly.

13. Private Tutoring costs US\$90 per hour. Please [download and complete](#) the private tutoring application.

# Application Form: Part 1

- Please print in BLOCK CAPITAL letters to complete both sides of this application form.
- Include with this application:
  - A non-refundable application fee of US\$185
  - A non-refundable tuition deposit of US\$150 which will be credited towards your first session's tuition
  - A credit card number to reserve your housing. NESE will not charge your credit card if you meet all terms of the NESE Housing Agreement.
  - A non-refundable express courier fee of US\$90
  - A letter of financial support
- Sign the application form (your parent or guardian must also sign if you are under 21 years old) and send it by mail, fax, or e-mail to:

Admissions Office  
The New England School of English  
Harvard Square  
36 John F. Kennedy Street  
Cambridge, MA 02138 USA  
e-mail: [apply@nese.edu](mailto:apply@nese.edu) fax: (617) 864-7282

Name		
Mr. Ms.	Last	First Middle
Address (Permanent)		
Street Address		
City, State	Country	Postal Code
Telephone	Mobile Phone	
E-mail	Skype	
Date of Birth	Country of Birth	Country of Citizenship
(Day/Month/Year)		
Do you need a student (F-1) visa?	Yes	No If not, what kind of visa will you have?
I plan to attend the	Semi-Intensive Program (9:00 - 12:30)	Intensive Program (9:00 - 3:15) Private Tutoring <sup>13</sup>

## Please check the sessions you wish to attend:

### 2018 Sessions

January 2 - January 26	June 25 - July 20
January 29 - February 23	July 23 - August 17
February 26 - March 23	August 27 - September 21
March 26 - April 20	September 24 - October 19
April 30 - May 25	October 22 - November 16
May 29 - June 22	November 19 - December 14

### 2019 Sessions

January 7 - February 1	July 1 - July 26
February 4 - March 1	July 29 - August 23
March 4 - March 29	September 3 - September 27
April 1 - April 26	September 30 - October 25
May 6 - May 31	October 28 - November 22
June 3 - June 28	November 25 - December 20

Would you like us to arrange housing for you?	Yes	No
I would like	a homestay	a dormitory an apartment <sup>10</sup>
Dates Required		

## Homestay Information

Can you live with small children?	Yes	No	No preference
Can you live with a family that has cats?	Yes	No	
Can you live with a family that has dogs?	Yes	No	
Do you smoke?	Yes	No	
Can you live with smokers?	Yes	No	No preference
Do you have any allergies?	Yes	No	(if yes, please explain)
What would you like your homestay family to know about you?			

## Dormitory Information

What type of room do you want?	Single	Shared
Do you smoke?	Yes	No

## Apartment Information

How many people will stay in the apartment?	1 Person	Couple
Do you smoke?	Yes	No (Smoke-free apartment)

## Housing Guarantee

Please note that NESE must receive your Housing Guarantee before we can reserve a space for you in NESE housing. Please provide your credit card information for this guarantee. NESE will not charge your credit card if you meet all the terms of the NESE Housing Acceptance Agreement.

I would like to guarantee my NESE Housing with a credit card. You will not be charged if you meet all the terms of the NESE Housing Agreement. If you break the terms of the NESE Housing Acceptance Agreement, you can be charged US\$250 – US\$500<sup>3</sup> per session.

Visa	MasterCard	American Express	Diners
Credit/Debit Card #	Security Code	Expiration Date	
Name of Cardholder	Signature of Cardholder		
	Please Print		

# Application Form: Part 2

## Health Insurance Information

Yes. I want to purchase health insurance from NESE. I understand that NESE Health Insurance costs US\$150 per session.

No. I do not want to purchase health insurance from NESE. I have my own.

## Airport Transfer Information

Yes. Please arrange a SHARED (meet OUTSIDE the terminal) airport transfer service for me. I understand that this service costs US\$90.

Yes. Please arrange a PRIVATE (meet INSIDE the terminal) airport transfer service for me. I understand that this service costs US\$190.

No. Please do not arrange airport transfer service for me.

## Emergency Contact Information

In case of emergency, whom should NESE contact?

Name

Relationship

Telephone

Mobile Phone

E-mail

## Additional Information

Please describe your goals while attending NESE:

Please tell us your current profession:

Please tell us where you got this application form:

## Acceptance Packet Information

Please send my Acceptance Packet (including my I-20 form if I applied for one)

via express courier (I have enclosed US\$90 for this service.)

via air mail (no charge)

to

the permanent address above, or

a different address:

Street Address

City

State

Country

Postal Code

## Payment Information

I have paid my fees with "flywire": <https://NESE.flywire.com>

I have paid my fees with a bank transfer.

Date transfer sent: \_\_\_\_\_ Transfer Amount US\$ \_\_\_\_\_ Transfer Reference # \_\_\_\_\_  
(Day/Month/Year) If available

I would like to pay my fees with a credit card.

Please Charge US\$ \_\_\_\_\_ to my credit card.

Visa

MasterCard

American Express

Diners

Credit/Debit Card # \_\_\_\_\_ Security Code \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name of Cardholder \_\_\_\_\_ Signature of Cardholder \_\_\_\_\_  
Please Print

## Financial Certification, Housing Guarantee & Medical Authorization

I understand and acknowledge the expenses for attending The New England School of English as indicated on the enclosed cost page. I also fully understand the Cancellation and Refunds chart for attending The New England School of English as described on this application form. I agree to be held legally responsible for all costs and any cancellations incurred by the applicant in connection with The New England School of English. These include tuition, fees, and living expenses, but exclude personal expenses. In lieu of paying a US\$250 - US\$500<sup>3</sup> housing deposit, I agree to provide NESE with credit or debit card information as a guarantee. I understand that this card will be charged if any terms of the NESE Housing Acceptance Agreement are not met.

The maximum charge will not exceed US\$250 - US\$500<sup>3</sup> per session. The Housing Guarantee will not be held for more than 90 days after my departure from NESE housing. I hereby authorize medical diagnosis and treatment of injury or illness to the applicant and release of medical information for medical treatment and insurance purposes. I accept responsibility for medical expenses outside the limits of any medical insurance and those pre-existing conditions not covered by health insurance. Submission of this application constitutes an acceptance of the terms and conditions of enrollment included in the application package.

Name of Applicant \_\_\_\_\_ Name of Guardian if under 21 \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_ Signature of Guardian if under 21 \_\_\_\_\_ Date \_\_\_\_\_



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